



Glenbrook North High School

2300 Shermer Rd., Northbrook, IL 60062-6700

Office of the Associate Principal

July 1, 2017

Dear GBN Student and Parents:

We hope that you are enjoying a relaxing summer. The 2017-2018 school year will soon be upon us. In planning for another exciting and challenging year, please review the information in this opening-of-school packet. We have included several documents in the attachment related to parent organizations, district and school departments, financial aid, food service and special events.

The Business Office will be sending a physical mailing the week of July 15th. This will contain information on all of the necessary processes and procedures for residency, registration, fees, textbooks and instructional materials, transportation, optional insurance and lunch service. As you know, we have transitioned from the traditional book sale to a new event described below:

Glenbrook North's Back To School Welcome Event

Monday, August 21st, 2017 from 3-7p.m. on the east side of GBN along Shermer Rd.

(location will be changed in the case of inclement weather)

❖ **Please Note: FRESHMEN are required to attend to complete enrollment process by picking up Chromebooks and student I.D. cards. You will also have the opportunity to take your yearbook photo.**

❖ Meet members of the GBN administration, staff, classmates and other parents

❖ Connect with our parent organizations

❖ Enjoy food, drinks and games

❖ Returning students and families are encouraged to attend

LOCKERS AND LOCKS

Student locker assignments appear on each student's class schedule. Please check to see that the combination to the built-in lock works properly. No other lock should be placed on any locker equipped with a built-in lock.

LUNCH SERVICE

The cafeteria will begin serving lunch on the first day of school. Students may also bring their own lunches to the cafeteria. There are several methods of payment for the lunch services: cash, check, or online prepayment with a credit card at <http://www.glenbrook225.org/Parents/Food-Services.aspx>. Please have your student's I.D. number available. Please note that there will be a 72 hour waiting period for funds to be available to your student. We recommend the online prepayment option. By depositing money in advance, Quest Food Services can expedite the service provided during the lunch periods. A reasonable monthly amount to deposit is \$100. The I.D. card must be presented to the cashier when purchasing lunch. Please note that Quest will no longer allow students to go into the negative on their accounts.

PICTURE INFORMATION

An informational brochure is included with this letter. Seniors - appointment times were sent under a separate cover. If you have questions, please call the Student Activities Office at 509-2671.

PARKING STICKERS: JUNIORS/SENIORS ONLY

The Deans will send an email in early August to juniors and seniors who have been approved and have already purchased their parking stickers.

- ❖ All stickers will be applied to vehicle windows at GBN by a school official. The August email will provide dates and times before school begins when students can come to have their sticker applied.

Parking permits have sold out. Please note, at no time may there be more than one car per family parked on school grounds during the regular school day.

FINANCIAL ASSISTANCE

If you believe you qualify for a fee waiver based on gross family income, an application is included in this packet.

Copies of ALL OF THE FOLLOWING must be presented as proof:

- 2 most current paycheck stubs from everyone working in the household
- 2016 complete FEDERAL income tax return forms and W-2 forms
- Documentation of all other sources of income outside of employment (pension, disability benefits, etc.)

Financial aid applications will be accepted beginning June 5th; Monday-Thursday 8:00-4:00 (12:30-1:30 Lunch). Please contact Linda Regal at 847-486-4717 at the District Office with any questions. The Financial Assistance office is located at the District Office, 3801 West Lake Avenue, Suite 101, in Glenview.

SUMMARY OF IMPORTANT DATES:

- ❖ Register for School - Due Friday, August 18, 2017
- ❖ Pay Student Fees - Due Friday, August 18, 2017
- ❖ Back To School Welcome Celebration - 3-7 p.m. Monday, August 21st, 2017
- ❖ Incoming Freshman Orientation - Tuesday, August 22, 2017
- ❖ First Day of School - Wednesday, August 23, 2017

Enjoy the remaining days of summer and we look forward to your return in August.

Sincerely,



Eric Etherton
Associate Principal- Curriculum & Instruction

*Glenbrook North High School is a learning community dedicated to students
and committed to quality of thought, word and deed.*

"WE EDUCATE FOR LIVING"